

**EXECUTIVE SECRETARIAT****Routing Slip**

TO		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI	✓			
6	DDA				
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/EEO				
14	D/Pers				
15	D/OEA				
16	C/PAD/OEA				
17	SA/IA				
18	AO/DCI				
19	C/IPD/OIS				
20	D/OS		✓		
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Remarks:

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8/16/83  
Date

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NSC review completed.

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Executive Registry

83-3947/1

THE WHITE HOUSE

WASHINGTON

August 16, 1983

MEMORANDUM FOR WILLIAM J. CASEY  
DIRECTOR OF CENTRAL INTELLIGENCE

SUBJECT: National Intelligence Daily (NID) Security

The White House Situation Room is responsible for handling the NIDs for the deputy assistant to the president for national security affairs, the military assistant to the assistant to the president for national security affairs, the director White House Situation Room and White House Situation Room analyst. In accordance with your 31 May memorandum we have instituted new internal procedures to insure that the named addressee receives his designated copy number of the NID. In addition, three of the four NIDs will be returned to you within 24 hours as requested, however, we would like to ask for an exception to this requirement and retain copy number 43 for approximately one-to-two months for reference purposes. As you are aware, the White House Situation Room has severe space limitations for storage of large volumes of information for quick retrieval. We have learned through experience that having back issues of the NID on hand, as an all source intelligence document, allows us to respond quickly to many queries from the national security adviser and his immediate staff. Having this resource in the office has been an invaluable aid and I would like to continue the practice of retaining a copy for this purpose. I can assure you that access to the document is restricted and at no time does it leave this office which is a secure area and manned on a 24-hour basis.

Regarding your 3 June memoranda concerning copies of the NIDs which had not been returned, we have made a thorough search of all files and have returned all the copies which were found. I regret to report that there are still eleven copies for which we cannot account. We will continue to search for these but at this point I am convinced that these documents were inadvertently destroyed during routine document destruction. To avoid this situation in the future, we are now keeping the NIDs in a location separate from other intelligence publications.

*Manuel L. Rubio*

MANUEL L. RUBIO  
Director White House  
Situation Room

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